

# VILLA PARK



# HIGH SCHOOL

A CALIFORNIA DISTINGUISHED SCHOOL

## OUSD Athletic Clearance Process

The Athletic Clearance Process has changed from the format that was utilized in the past. Starting this year all students will have their clearances conducted on line at:

[www.athleticclearance.com](http://www.athleticclearance.com)

The first step is to create an account that will be used throughout your student's high school career.

1. From the link above you will create an account using the "register" key. Provide a valid email address and password.
2. Once you create an account you will have to **verify** your account by reviewing your Email and clicking the link that will be sent to you (be sure to check your spam account on the chance that the Email might be sent there.) Once you have clicked the link you will have successfully started the clearance process.
3. Now **Login** at [www.athleticclearance.com](http://www.athleticclearance.com) with your username and password that you have created.
4. **Select** the "New Clearance" button (upper left corner) to get started.
5. **Complete** any required fields for student information, educational history, medical history, and consent including your **students six digit school identification number**.
6. **Press** submit and you will have now completed the entire registration process.
7. All of this data will be electronically filed with the VPHS athletic department. An Email will be sent to you upon approval of your student forms.
8. **Physical Form:** The physical form is located online at the athletic clearance website for your convenience. Please take the physical form with you when you see your MD or DO. **All completed athletic physicals can be turned in to the Student Center or Principals office during work hours.**

The account that you create will stay with your student throughout their high school career. In upcoming years we will only ask for you to enter your account and update the signature pages. By law each year we require a completed physical.

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